

# **Borough of Buena Municipal Utilities Authority**

## **Remote Meeting Access**

**For December 9, 2020**

Dear Residents and Interested Parties:

Due to the health concerns related to COVID-19 coronavirus, meetings of the Borough of Buena Municipal Utilities Authority Board will be held remotely via conference calls. Agendas will be posted timely for your review on the BBMUA's website at [www.buenaboroughmua.com](http://www.buenaboroughmua.com). During the public portion of the meeting, you will state your name and address for the record, followed by your concern.

To access meetings, please call:

1-978-990-5000

You will be asked to enter an Access Code. Please enter:

5488038#

The line may be busy due to high call volume across the country. If you are unable to join on your first attempt, please try again until you successfully connect. It is best to try five to 10 minutes prior to or after the hour.

Meetings begin at 7:00 p.m. By following the steps outlined above, you will have full and unrestricted access.

Thank you for your patience and understanding during this difficult time. We will continue to keep you apprised of any changes. Please take care of yourself and your loved ones and stay safe.

The BBMUA Board Members and Employees

## REGULAR MEETING AGENDA

### CALL THE MEETING TO ORDER:

### FLAG SALUTE:

**SUNSHINE LAW:** “This regular meeting held on December 9, 2020 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

### ROLL CALL OF ATTENDANCE:

R. Baker	C. Santore
R. Delano	A. Zorzi
J. Formisano	R. Smith
J. Johnston	R. Casella
J. Santagata	S. Testa
J. Alvarez	

### CHAIRMAN: FIRST ORDER OF BUSINESS:

### PUBLIC PORTION:

**ENGINEER’S REPORT:** #1 Email from Robert Smith of Remington & Vernick transmitting the contract documents for the Rehabilitation of the Pump Stations and Grit Removal System to MBE Mark III Electric Inc. for signature & return.

#2 Email from Robert Smith of Remington & Vernick to the Daily Journal providing the Notices to Bidders for advertisement in the Daily Journal and Atlantic County Record for the Furnishing and Delivery of Wood Chips, Liquid Aluminum Sulfate and Micro C 2000.

**#4 Email from Robert Smith of Remington & Vernick to the Daily Journal providing the Notices to Bidders for advertisement in the Daily Journal and Atlantic County Record for the Furnishing and Delivery of Water Meters, Furnishing of Electrical Repair and Maintenance, and Furnishing of Mechanical and Plumbing Repair and Maintenance Services.**

**#5 Email from Robert Smith of Remington & Vernick replying to an Email from Alan Zorzi pertaining to a letter received from Gabriella Aiello, Assistant Engineer for the NJDOT regarding projects occurring in the 2021 construction season that may affect the BBMUA's water and sewer facilities. The NJDOT asked that we read through the letter and sign and return the Utility Agreement to them.**

**#6 Email from Robert Smith of Remington & Vernick transmitting the contracts to the Chairman for signature for the Rehabilitation of Pump Stations and Grit Removal System.**

**#7 Email from Robert Smith of Remington & Vernick providing a recommendation of award letter for the Furnishing and Delivery of Wood Chips to Warriner's Construction for a bid amount of \$30,240.00 pending the BBMUA solicitor approval.**

**I need a motion to award the bid for the furnishing and delivery Wood Chips to Warriner's Construction with a bid amount of \$30,240.00 pending the BBMUA solicitor approval.**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata**

**#8 Adopt Resolution R-26-2020 awarding the contract for the Furnishing and Delivery of Wood Chips to Warriner's Construction, Inc.**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: R, Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata**

**#9 Letter from Robert Smith of Remington & Vernick making a recommendation to award the Furnishing and Delivery of Liquid Aluminum Sulfate to Univar USA, Inc. with a bid amount of \$36,920.00 pending the BBMUA solicitor approval.**

**I need a motion to award the bid for the furnishing and delivery of liquid aluminum sulfate to Univar USA, Inc. in the amount of \$36,920.00 pending the BBMUA Solicitor's approval.**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: R, Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata**

**#10 Adopt Resolution R-27-2020 awarding the contract for the Furnishing and Delivery of Liquid Aluminum Sulfate to Univar USA, Inc.**

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R, Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

**#12 Email from Paul Kelley of Remington & Vernick providing a copy of the Pre-Construction Meeting Minutes from the November 13, 2020 meeting for the Rehabilitation of the Pumping Stations and Grit Removal System.**

**#13 Email from Robert Smith of Remington & Vernick proving a copy of the cover letter transmitting the fully executed contracts to MBE Mark III Electric, Inc. for the Rehabilitation of the Pumping Stations and Grit Removal System.**

**#14 Email from Robert Smith of Remington & Vernick making a recommendation to award the Furnishing and Delivery of Micro C 2000 to Univar Solutions USA, Inc. for a bid amount of \$33,670.00 pending the BBMUA solicitor approval. This is a 2 year bid.**

**I need a motion to award the bid for the furnishing and delivery Micro C 2000 to Univar Solutions USA, Inc. with a bid amount of \$33,670.00 pending the BBMUA solicitor approval.**

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

**#15 Adopt Resolution R-28-2020 awarding the contract for the Furnishing and Delivery of Micro C 2000 to Univar Solutions USA, Inc.**

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

**SOLICITOR'S REPORT:**

**AUDITOR'S REPORT: The auditors are still working on the 2019 Audit Report. Therefore the State of NJ DLGS will not approve our budget until that is received. We may possibly be able to do that at the December 23, 2020 meeting but if not there are provisions in place where we can adopt that budget at the first meeting in January 2021.**

**UNFINISHED BUSINESS:**

**CORRESPONDENCE: #3 Email from the Department of Community Affairs regarding the FY 2021 Local Efficiency Achievement Program (LEAP) Grants.**

**TREASURER'S REPORT: Motion to approve treasurer's report as read**

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, B. Delano, J. Formisano, J. Johnston, J. Santagata

**SECRETARY'S REPORT: #16 List of the 2021 Holiday Schedule for the BBMUA. These holidays are the approved holidays per the employee contracts and memorandum of agreements.**

**#17 Notice of regular meetings for the BBMUA for the year 2021 scheduled for your approval.**

**#18 Copy of the Public Notice to be advertised for the solicitation of professional services contract appointments for February 1, 2021 through January 31, 2022.**

**I need a motion to approve the advertisement of the public notice to be advertised for the solicitation of professional services contract appointments for February 1, 2021 through January 31, 2022.**

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

**MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on November 11, 2020. Second-Roll Call**

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

**PUBLIC PORTION:**

**PLANT SUPERINTENDENT'S REPORT: #11 Listing of the Lab Prices for 2021 for approval.**

**A quote was obtained for Compost Fecal and Total Solids testing. Suburban Testing Labs had the lowest quote at \$14,112.00 per year.**

**Suburban Testing Labs is the only lab that does this testing.**

**I need a motion to approve testing by the lowest bidder Suburban Testing Labs in the amount of \$14,112.00 for Compost Fecal & Total Solids Testing.**

**m. \_\_\_\_\_ s. \_\_\_\_\_**

**Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata**

**A quote was obtained for Compost Quarterly testing. Suburban Testing Labs had the lowest quote at \$808.00 per year.**

**I need a motion to approve testing by the lowest bidder Suburban Testing Labs in the amount of \$808.00 for Compost Quarterly Testing.**

**m. \_\_\_\_\_ s. \_\_\_\_\_**

**Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata**

**A quote was obtained for Bioassay testing. American Aquatic had the lowest quote at \$1,250.00 per test.**

**I need a motion to approve testing by the lowest bidder American Aquatic in the amount of \$1,250.00 for Bioassay Testing.**

**m. \_\_\_\_\_ s. \_\_\_\_\_**

**Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata**

**A quote was obtained for Annual WCR testing. Suburban Testing Labs had the lowest quote at \$1,445.00.**

**I need a motion to approve testing by the lowest bidder Suburban Testing Labs in the amount of \$1,445.00 per year for Annual WCR Testing.**

**m. \_\_\_\_\_ s. \_\_\_\_\_**

**Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata**

A quote was obtained for Semi-Annual WCR testing. Suburban Testing Labs had the lowest quote at \$1,296.00 per year.

I need a motion to approve testing by the lowest bidder Suburban Testing Labs in the amount of \$1,296.00 per year for Semi-Annual WCR Testing.

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

A quote was obtained for Influent/Effluent TP, Nitrite, Ammonia, TSS, BOD, E. Coli testing. The lowest bidder was ACUA in the amount of \$4,653.52 per year.

I need a motion to approve testing by the lowest bidder ACUA in the amount of \$4,653.52 per year for Influent/Effluent TP, Nitrite, Ammonia, TSS, BOD, E. Coli testing.

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

A quote was obtained for Influent/Effluent O&G, TKN, Copper, Antimony, Bis 2 phthalate, Zinc testing. The lowest bidder was Suburban Testing Labs in the amount of \$1,032.00 per year.

I need a motion to approve testing by the lowest bidder Suburban Testing Labs in the amount of \$1,032.00 per year for Influent/Effluent O&G, TKN, Copper, Antimony, Bis 2 phthalate, Zinc testing.

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

A quote was obtained for drinking water testing. The lowest bidder was SJ Water in the amount of \$3,899.00 per year.

I need a motion to approve drinking water testing by the lowest bidder SJ Water in the amount of \$3,899.00

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

**Motion** to accept and file all correspondence sent out for review without reading numbered 1 through 18 Second-Roll Call

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

**PAYMENT OF THE BILLS:** motion to pay all bills presented.

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J, Formisano, J. Johnston, J. Santagata

The next regular meeting is scheduled for December 23, 2020 at 7:00 p.m. This meeting may be cancelled depending on the adoption of our annual budget.

**MEETING ADJOURNMENT:** Motion to adjourn the meeting. Second-Roll Call

m. \_\_\_\_\_ s. \_\_\_\_\_ Time: \_\_\_\_\_

Roll Call: R. Baker, R. Delano, J, Formisano, J. Johnston, J. Santagata